

**Jefferson County Board
Committee Minutes**

December 16, 2009

Infrastructure Committee

Meeting held at the Parks Maintenance Building

Call to order

Meeting called to order by Supervisor Kannard at 8:37 a.m.

Roll call

James Braughler, Richard Jones, John Kannard, Carol Ward Knox. Donald Reese, Excused.

Others Present: Gary Petre – County Administrator; Chad Dallman – Parks Supervisor; Supervisor Christensen; Mark Miller – Maintenance Supervisor; Roland Welsch – Information Technology Manager; Joe Nehmer – Parks Director; Supervisor Schmeling; Supervisor David.

Certification of compliance with the Open Meetings Law

The County Administrator reported that the meeting was properly noticed in compliance with the law.

Review of the Agenda

No changes made

Public Comment: Joe Nehmer gave a brief welcome and history of the Park Maintenance Building.

Approval of the November 18, 2009 Infrastructure Committee meeting minutes

Motion made by Supervisor Braughler; Second by Supervisor Jones to approve the November 18, 2009 Infrastructure Committee meeting minutes. (Ayes – All)

Presentation from Walt Christensen on alternative energy sources

Walt Christensen gave a presentation on alternative energy sources. He discussed some possible energy sources for the County. Mark Miller will contact Johnson Controls to perform a facility assessment and report back to the committee at their next meeting. The Committee will continue to discuss alternative energy sources so that they can make a recommendation for the 2011 budget. No action was taken.

Review of energy audit recommendations and implementation

Gary Petre provided the committee a copy of the recommendations resulting from an energy audit conducted by Focus on Energy, along with a list of improvements that have already been made. Petre will contact Focus on Energy to see if it is possible to get the audit information updated. No action was taken.

Update and possible action on Sheriff's Department bid for ADA project in the jail

Mark Miller has received the bid specs for the ADA project. Final cost estimates will be available at the January meeting. No action was taken.

Discussion and possible action on a Jefferson County Grounds Use Policy

Phil Ristow is working on this policy. This item will be placed on the next agenda. No action was taken.

Discussion and possible action on consolidating the Infrastructure Committee with the Highway Committee

This item will be discussed at the joint meeting with Highway on January 6th. No action was taken.

Discussion and possible action on Workforce Development space charges

Phil Ristow drafted a resolution for the February County Board establishing Workforce Development space charges for Opportunities Inc. for 2010.

Motion by Supervisor Jones; Second by Supervisor Braughler to support forwarding the resolution for Workforce Development space charges to County Board. (Ayes-All)

Report from MIS department on County cell phone plans

Roland Welsch provided a summary of the cell phone bill for the committee to review. The cell phone plans get adjusted quarterly. No action was taken.

Status report on MIS Building improvements

Roland Welsch provided a list of MIS improvements and reviewed them with the committee. No action was taken.

Tour of Parks Building

The Committee toured the Parks Maintenance facility. No action was taken.

Potential items for the Committee's next meeting

- Approval of December 16, 2009 Infrastructure Minutes
- Discussion and possible action on a Jefferson County Grounds Use Policy
- Update and possible action on Sheriff's Department ADA bids
- Discussion and possible action on consolidating the Infrastructure Committee with the Highway Committee
- Update on alternative energy source project
- Review of energy audit recommendations and implementation

Set future Committee meeting dates

January 6, 2010 – Joint meeting with Highway

February 10, 2010

March 17, 2010

April 21, 2010

Adjourn

Supervisor Braughler made a motion to adjourn; Second by Supervisor Jones at 10:21 a.m. (Ayes-All)